

Personnel Department

Monthly Performance Report

Month: October 2007

	This Month	Same Month Last Year	This Year to Date	Last Year to Date
Personnel Board				
Meetings	1	1	1	1
Hearings	0	0	0	0
Personnel Rule Amendments	0	0	0	0
Personnel Department Staff Positions				
Allocated/Filled	44/44	47/46	NA	NA
Personnel Records				
New Hires:	21	55	21	55
Permanent	16	44	16	44
Temporary	5	11	5	11
Classes Represented	13	36	NA	NA
Promotions	6	18	6	18
Budgeted Regular Positions:	3,839	4,417	NA	NA
Classified	2,779	3,363	NA	NA
Classified Excluded	515	458	NA	NA
Exempt	545	596	NA	NA
Job Vacancies:	314	347	NA	NA
Classified	273	301	NA	NA
Exempt	41	46	NA	NA
Temporary Positions Budgeted/Filled	167/33	207/73	NA	NA
Turnover Rate	0.65%	0.63%	0.65%	0.63%
Separations	25	31	25	31
Discharges:	5	6	5	6
Probationary Employees	3	3	3	3
Permanent Employees	2	3	2	3
Suspensions	4	4	4	4
Grievances:	--	--	--	--
Written	8	2	8	2
Informal Hearings	0	1	0	1
Employee and Organizational Support				
Training Sessions Conducted:	27	27	27	27
Number of Employees Trained	388	467	388	467
Tuition Reimbursements Requests Paid	31	6	31	6
Dollar Amount Tuition Reimbursements	\$10,603	\$2,700	\$10,603	\$2,700
Certified Public Mgr. Request/Approved	0/0	0/0	0/0	0/0
Service/Retirement Awards Processed	46/6	47/3	46/6	47/3
Employee Communications				
Suggestions Received/Approved:	0/4	9/0	0/4	9/0
Dollar Amount Suggestion Awards	\$1,200	\$7,835	\$1,200	\$7,835
Amount of Savings to County	\$7,000	\$164,045	\$7,000	\$164,045
Employee Relations				
Number of Advisory Contacts	364	287	364	287

	This Month	Same Month Last Year	This Year to Date	Last Year to Date
Pay and Classification				
Number of Classifications:	802	720	NA	NA
Classified	358	354	NA	NA
Classified Excluded	117	97	NA	NA
Exempt	327	269	NA	NA
Position Audits:	7	27	7	27
Reclassifications/Reallocations Upward	6	17	6	17
Reclassifications/Reallocations Downward	0	2	0	2
Reclassifications/Reallocations Same	1	2	1	2
No Change	0	6	0	6
New Job Classifications Developed:	0	2	0	2
Classified	0	1	0	1
Exempt	0	1	0	1
Job Classifications Abolished:	0	0	0	0
Classified	0	0	0	0
Exempt	0	0	0	0
Job Descriptions Revised	0	3	0	3
Employment and Testing				
Applicant Office Visits	1,432	910	1,432	910
Counseling: Employees/Applicants	17/14	14/18	17/14	14/18
Applications Received:	884	474	884	474
Regular	870	401	870	401
Exempt	14	73	14	73
Eligible Registers Constructed:	--	--	--	--
Number Constructed	19	36	19	36
Average Number of Days for Construction	19	20	19	20
Examinations Conducted:	31	38	31	38
Written Exams:	4	5	4	5
Test Sessions	11	9	11	9
Tested	297	211	297	211
Unassembled Exams:	27	33	27	33
Persons Tested	573	190	573	190
Total Tested:	870	401	870	401
Exempt Recruitments	3	9	3	9
Requisitioned Positions:	29	71	29	71
Job Classes Represented	20	46	20	46
Employee Benefits				
Group Health:	--	--	--	--
Employees Enrolled	3,552	3,598	NA	NA
Retirees Enrolled	1,142	1,168	NA	NA
Employees Opt Out	298	308	NA	NA
Total Claims Cost <i>(reported on quarterly basis)</i>	--	--	--	--
Short Term Disability:	--	--	--	--
Number of Cases	51	41	51	41
Total Costs	\$60,161	\$55,339	\$60,161	\$55,339