

Appendix F - Motion For Reconsideration, Modification, or Amendment

DATE

Director of Human Resources
Pinellas County Florida
Fourth Floor
400 So. Ft. Harrison Avenue
Clearwater, FL 33756

Subject: Motion For Reconsideration

Dear Director:

By the filing of this letter, I hereby move the Pinellas County Unified Personnel System Board to reconsider the decision it reached on _____, 20____, regarding my disciplinary action.

My request is based on the following grounds:

(Party should list reasons for reconsideration, modification, or amendment, such as: mistake of fact existed; there was collusion or fraud involved; new evidence has been discovered in my favor; etc...)

Thank you.

Sincerely yours,

Signature
Address