

## UNIFIED PERSONNEL SYSTEM

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Peggy Rowe  
Director

August 14, 2008

Dear citizens and employees interested in applying for Pinellas County vacancies,

I am pleased to announce that Pinellas County has converted its employment application system to a new, premier [E-application system](#).

Job candidates can now see and apply for available positions over the internet 24/7 from anywhere. Now you can not only search for job openings on the computer, you can also inform the Pinellas County's Personnel Department about jobs you are interested in on-line. When we are recruiting for that classification, you will be notified electronically and can begin the application process. This new system replaces a paper and labor intensive employment application process saving time and money—as well as a few trees.

Additional benefits include automatic notifications for those completing Interest Indicator Cards, and the ability to easily update items such as your employment history, education history or change in e-mail address. The new E-application system also allows you to easily submit a supplemental questionnaire, and the new application will be automatically populated and updated from your employment profile.

When an application is submitted, your individual profile will be stored on the site for your future use. Should you want to apply for another position in the future you can use the profile that you may already have on file, update the profile, or replace it with a new profile.

With this new E-application system in place, paper applications will no longer be accepted. For anyone who may not be accustomed to working with computers, work stations will be available in the Personnel Department, where you can receive personal assistance with the new software.

Sincerely,

A handwritten signature in black ink that reads "Peggy Rowe".

Peggy Rowe,  
Director of Personnel