



PINELLAS COUNTY GOVERNMENT

EMPLOYEE VETERANS' PREFERENCE FORM

Human Resources Department

Rm 121, County Annex Bldg, 400 S Ft Harrison Ave, Clearwater, FL 33756-5113; Phone: (727) 464-3367

INSTRUCTIONS: Complete this form if you are claiming Veterans' preference. Print your name and social security number in the spaces provided. Check the appropriate box below and provide the additional information requested. You must complete both pages of this form. Before being given a preference, you will be required to submit documentation from the Department of Defense (DoD) or the Department of Veterans Affairs (DVA). Documentation substantiating your claim must be furnished at the time of application. The type of documentation required is listed next to each category. All documents specified must clearly indicate that they are copies of originals. Veterans' preference will be awarded to all qualified applicants for selection procedures taken and passed, providing all required documentation is submitted. Preference will not be awarded retroactively.

Veterans' Name: Last First Middle
Social Security Number:

CATEGORY/DOCUMENTATION REQUIRED

- (1) A veteran with a compensable service-connected disability who is eligible for or receiving compensation, disability retirement or pension under public laws administered by the U.S. Department of Veterans Affairs and the Department of Defense.
(2) The spouse of a veteran who cannot qualify for employment because of a total and permanent disability, or the spouse of a veteran missing in action, captured or forcibly detained by a foreign power.
(3) A veteran of any war who has served on active duty for one day or more during a wartime period, excluding active duty for training, and who was discharged under honorable conditions from the Armed Forces of the United States of America.
(4) The un-remarried widow or widower of a veteran who died of a service-connected disability.
(5) A veteran who has served in a campaign or expedition for which a campaign badge has been authorized; any Armed Forces Expeditionary Medal or the Global War on Terrorism Expeditionary Medal is qualifying for Veterans' Preference.

WARTIME ERAS: for the purpose of determining veterans' preference, wartime era is limited to service during the following time periods:

- September 1, 2010 through present (Operation New Dawn)
March 19, 2003 through present (Operation Iraqi Freedom)
October 7, 2001 through present (Operation Enduring Freedom)
August 2, 1990 through January 2, 1992 (Persian Gulf War)
February 28, 1961 to May 7, 1975 (Vietnam Era)
June 27, 1950 to January 31, 1955 (Korea Conflict)
December 7, 1941 to December 31, 1946 (WWII)
April 6, 1917 to July 1, 1921, if one day of service was between 4/5/17 and 11/12/18 (WWI)
April 6, 1917 to April 1, 1920, if served in Russia (WWI)
April 6, 1917 to November 11, 1918 (WWI)

<b>INFORMATION ABOUT SERVICE:</b>	
Branch of Service:	Type of Discharge:
Date of Entry:	Date of Discharge:
Do you have a service connected disability? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, is the service connected disability compensable? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Dates of Active Duty:	
Type of documentation you will be submitting:	
Are you a resident of the State of Florida? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>IMPORTANT NOTICE:</b>	
<p>In accordance with the rules of the Florida Department of Veterans Affairs, Chapter 55A-7, Veterans' Preference in Appointment and Retention in Employment and Florida law, preference in appointment, employment and promotion shall be given, by the state and its political subdivisions, first to those persons included in categories 1 and 2 and second to those persons included under categories 3, 4 and 5 (as shown on the previous page). Preference in appointment and employment requires that a preferred applicant be given special consideration each step of the employment selection process but does not require the employment of a preferred applicant over a non-preferred applicant who is the most qualified for the position.</p> <p>An applicant eligible for veterans' preference who believes he or she was not afforded employment preference in accordance with the rules may file a complaint with the Department of Veteran Affairs at 11351 Ulmerton Road, Largo, Florida 33778, requesting an investigation. When the applicant has received notice of a hiring decision from a covered employer, the complaint shall be filed within 21 calendar days from the date that the notice is received by the applicant (postal time will be considered no more than 5 days from the date the notice was mailed by the employer). When the applicant has not received notice of a hiring decision within two calendar months of the receipt of the application by the employer, the applicant shall contact the employer to determine if the position has been filled by a non-preferred applicant. After having determined from information supplied by the employer that the position has been filled by the appointment of a non-preferred applicant, the preferred applicant may file a complaint within three calendar months of the date the application was received by the employer. If the position has not been filled, the time period for filing a complaint is extended to provide the preferred applicant one calendar month after having determined that the position has been filled. It is the responsibility of the preferred applicant to maintain contact with the employer to determine if the position has been filled.</p> <p>For additional information on Veterans' Preference, the following link is provided as a public service.  <a href="http://www.floridavets.org/benefits/veteranspref.htm">http://www.floridavets.org/benefits/veteranspref.htm</a></p> <p>Since the Pinellas County Unified Personnel System accepts applications on a continuous basis and applicant exam scores are good for a period of one year from exam date, the date of receipt of the application by the employer shall be considered the date that the applicant is signed up to be tested for the job classification.</p> <p>The following positions are exempt from veterans' preference provisions: positions filled by officers elected by popular vote or persons appointed to fill vacancies in such offices and personal secretary of each such officer, members of boards and commissions, persons employed on a temporary basis without benefits, heads of departments, positions which require licensure such as a physician, and positions which require that the employee be a member of The Florida Bar.</p>	
<b>SIGNATURE (required):</b>	
I acknowledge that I have read and understood the rights expressed in this notice. I certify that all information provided is true, complete and correct to the best of my knowledge and belief, and is made in good faith.	
<b>Signature</b>	<b>Date</b>

<b>FOR PERSONNEL DEPARTMENT USE ONLY:</b>	
Documentation provided: <input type="checkbox"/> DD214	<input type="checkbox"/> Other:
Points awarded:	Date:
Reason points not awarded:	